

Section 1	General	Effective:	08/1/2003
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Policy 1.5	Service Work	Reviewed:	
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Service Work

Definition

Working in a clinical laboratory outside of regular academic hours

Purpose

Service work is noncompulsory for students.

Regulations

The following policies are enforced:

1. At no time during the clinical rotation may students be substituted for regular staff in order to assume their responsibilities.
2. During the regularly scheduled clinical experience hours, students may perform specific procedures after the objectives for those procedures have been successfully completed. These responsibilities will be performed under the supervision of a clinical instructor.
3. Laboratory employers may ask students if they are interested in working on evenings or on weekends. These opportunities are optional and students are considered employees of the respective institution during these hours.
4. Hours of employment must be scheduled for times outside of classes and clinical rotations.
5. Students employed in clinical laboratories will be expected to complete their clinical rotations outside of work time.
6. Clinical service work will not automatically be substituted for clinical training (preceptorships). The student can request credit for work experience using the "Request for Preceptorship Credit" form found in their Preceptorship manual. Credit for work experience will follow the UTMB-SAHS guidelines found in the UTMB General Bulletin.
7. Students will not be paid for the time spent in clinical training.